

A large green graphic with a white leaf icon and the text "Featured Job of the week" in white. The graphic has a circular shape with a slight shadow effect.

Featured Job of the week

Jul 31, 2015 11:30 BST

Finegreen Featured Job of the Week - Interim Company Secretary/Director of Assurance

- **Specialism: Board Appointments**
- **Salary: £600 per day**
- **Job Type: Interim**
- **Location: East Midlands**
- **Reference: DL/16725**

A large NHS organisation based in the East Midlands is looking to appoint an interim Company Secretary/Director of Assurance to assist on an interim basis

till the end of 2015.

Key responsibilities will include:

- Directly accountable to the Chief Executive and Chairman, a member of the Board of Directors (non-voting) and a member of the Executive and Senior Management Team, contributing to the formulation of strategy, policy and the delivery of corporate and statutory objectives;
- Responsible for ensuring that the corporation complies with the requirements of the Health and Social Care Act 2003 as amended, and the terms of its authorisation/licence by the independent regulator 'Monitor';
- Acts as principal advisor to the Chairman and Chief Executive on all issues relating to corporate governance, assurance, regulation and accreditation, ensuring the Trust's corporate affairs are undertaken to the highest standards of probity and according to statutory and legislative requirements;
- Ensures that the Trust has sound Governance policies and procedures in place and advises the board of directors and the board of governors on developments in Governance issues.

A successful candidate will have:

- Proven experience working in Trust Secretariat at Board Level;
- Ideally will have worked at this level in an NHS Acute Trust;
- Ideally member of Institute of Chartered Secretaries and Administrators.

For more information and to apply for this exciting opportunity, please visit [here](#).

Finegreen Associates is a young, dynamic specialist recruitment consultancy – focusing on permanent, interim and fixed-term contract management and executive roles in both public and private sectors.

We've won a fair number of awards since starting in 2005 – and have been listed in the *Sunday Times* Fast Track Top 100 businesses – but what really

keeps us going at Finegreen is the positive detailed feedback we get from our customers and candidates on a regular basis.

It is this attention to the detailed needs of the people we work for which has underpinned Finegreen's growth and success over the past eight years – a success story which has bucked the challenging economic trends over that period.

Part of this attention to detail includes offering teams of specialist consultants, each expert in areas reflecting our clients' and candidates' fields of interest – whether this is budgets or buildings.

It's a way of working which has seen us collect awards such as Best Small to Medium Business in both the 2013 & 2014 Best Business Awards, as well as Recruiter of the Year in both the 2013 and 2014 Health Investor Awards – while our Chief Executive Neil Fineberg has also been nominated for Entrepreneur of the Year.

Contacts



Ben Fineberg

Press Contact

Marketing Manager

Marketing & PR

ben.fineberg@finegreen.co.uk

020 3 535 8724



Lee Lixenberg

Press Contact

PR Consultant

PR

lee.lixenberg@finegreen.co.uk